

LUTHERAN HIGH SCHOOL

2011-2012
PARENT-STUDENT HANDBOOK



The Symbolism of the Gryphon

The Gryphon (pronounced *grif-fin*) is an ancient symbol. It combines the lion, which is the master of the earth, with the eagle, which is master of the sky. From the time of Dante onward, the Gryphon has come to represent the dual nature (divine and human) of Jesus Christ precisely because of its mastery of both earth and sky.

Mission Statement

Greater New Orleans Lutheran High School

Lutheran High School exists by God's grace, as an extension of Lutheran congregations to provide a quality body, mind, and spirit education to its students, enabling them to go to college, to be exemplary citizens and to be equipped to "make disciples" for Christ throughout their lives.

Lutheran High School admits students of any race, color, national and/or ethnic origin to all the rights, privileges, programs, and activities generally accorded or made available to students at the school. It does not discriminate on the basis of race, color, national or ethnic origin in administration of its education policies, admissions policies, financial aid programs, and athletics and other school-administered programs.

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INTRODUCTION

Lutheran High School (LHS) opened in 1970 in the Garden District of New Orleans with an enrollment of 76 students. It was founded in the Lutheran tradition of educational responsibility to the church, state, and home. Students have the opportunity to acquire and refine skills, knowledge and an ethical code that allows them to grow spiritually, intellectually, physically, socially, and emotionally.

Our philosophy is based on the practice of Christian principles, a democratic way of life, and an abiding belief in the worth and dignity of each individual.

Therefore, we believe that any child and family who desire a Christian secondary education are welcome to make application for enrollment.

Each student will be allowed to develop spiritually, intellectually, physically, socially and emotionally to the ultimate level of ability and talent God has given each individual.

The college preparatory educational program will be Christ-centered and shall include a basic general education and such specialized education as shall challenge the abilities and interests of each student. Students will have the opportunity to acquire the skills, knowledge, morals and attitudes to secure their own well-being and to contribute with competence and responsibility to the making of any decisions, which will affect them, their church, and their community.

SPIRITUAL LIFE

Spiritual life is that element of each school day that distinguishes a Christian school from public schools. Daily devotions, prayers, and weekly chapel services at Lutheran High School allow all students to worship God and rejoice in knowing that Jesus lived, died, and rose again for the forgiveness of sins and eternal life with Him in heaven. God's Holy Word and the Gospel of Jesus permeate the entire educational process at Lutheran High School. Maximum benefit from the school experience is achieved when parents and students maintain active and meaningful involvement in the program of their local congregation.

ENROLLMENT AND FINANCES

In order to enroll, a completed application form with supporting documents (student essay, letter of recommendation, and school records) and a \$200 non-refundable application fee is required. Admission is determined on the basis of information obtained from all application documents along with a personal interview of the applicant.

Tuition for students belonging to a Lutheran association congregation is \$5,200 per student. General tuition is \$5,700 per student. Tuition payments may either be paid in full by registration in August, paid at the beginning of each semester (½ in August & ½ in December), or paid monthly as arranged with Metairie Bank.

The Registration Fee is \$850 per student. This fee is non-refundable and must be paid in order for students to attend classes on opening day. Inclusive in the registration fee are curricular materials, course fees, technology fee, PTL dues, ID cards, insurance, school yearbook and capital improvements. At registration, all Lutheran High School families will submit for each student a "Parent/Guardian Enrollment Contract/Information form". This legal agreement outlines the school recourse for non-payment of tuition and fees.

- All fees from previous school years must be paid in full before classes can be attended in a new school year.
- A student will not be allowed to begin the new quarter unless tuition and fees are current.
- A student will not be allowed to take quarterly/semester examinations unless all financial obligations are current.
- If a child withdraws at any time during the school year, full payment of tuition is expected.

A senior may not participate in the graduation service unless all academic requirements have been met and all school financial obligations have been satisfied.

GUIDANCE AND COUNSELING

Guidance services are available for every student at Lutheran High School. These services may include assistance with educational needs, interpretation of test results, college information, career guidance, study helps, special concerns, or any area in which students need help or want assistance. The direct number to the guidance office is (504) 779-1726.

PARENT-TEACHER LEAGUE (PTL)

Lutheran High School strives faithfully to fulfill its duty to the church and state. It is sincere in its commitment to Christian parents as being primarily responsible for the training of their children.

Parents are welcome on the campus and encouraged to attend all school activities. Parents are urged never to hesitate to confer with the teachers or principal about any matter related to the teaching of their son or daughter. It is our belief that the better a teacher knows the parents, the better he or she will be able to assist them in educating their sons and daughters.

The Parent-Teacher League is organized to meet this need, while at the same time keeping its members current on educational issues and developments. The league meets four times during the year. There are also several social functions scheduled.

STUDENT ORGANIZATIONS

Lutheran High School offers a variety of opportunities for students to be actively involved in their school beyond the regular classroom. Organizations such as Student Council, Yearbook, Newspaper, National Honor Society, Interact Club, and special interest clubs allow students to develop skills and abilities outside the regular curriculum that will be valuable beyond their high school years.

CURRICULUM

Lutheran High School plans its educational activities to instill a growing faith in Christ, a loyalty to government, and individuality tempered by a commitment to the common good.

The curriculum is the basic tool for carrying out the philosophy and objectives as established by the Lutheran High School Association of Greater New Orleans. The curriculum is college preparatory in nature and includes subjects required for graduation as well as electives, which help shape the young adult for those endeavors to be pursued after high school graduation. Honors and advanced placement classes in English, mathematics, and some sciences are offered to strengthen the instructional program. Individualized assistance for students with diagnosed learning differences is available.

The student's election to attend Lutheran High School includes the commitment to attend weekly chapel and to attend academic religion classes. Regular church attendance is encouraged.

Placement tests will be administered for all in-coming freshmen during spring and summer months. The tests will cover English, mathematics, and science with the results to be used to determine placement in all courses including honors sections. Students/families with special circumstances will be allowed to take the placement test the first day of school.

LHS GRADUATION REQUIREMENTS

Listed below are the general graduation requirements. These reflect both State of Louisiana and Lutheran High School policies. An administrator or counselor must be consulted regarding specific courses for fulfilling these requirements.

DEPARTMENT	COURSES	CORE 4 GRAD CREDITS REQUIRED	BASIC GRAD CREDITS REQUIRED
English	English I*, English II*, English III*, English IV, AP English Literature, Creative Writing, Speech	4	4
Mathematics	Pre-Algebra, Algebra I*, Geometry*, Algebra II*, Advanced Mathematics, Pre-Calculus, Calculus, AP Calculus, Financial Math	4	4
Science	Physical Science, Biology I, Biology II, Earth Science, Chemistry*, AP Chemistry, Physics	4	3
Social Studies	World Geography, World History, American History, Civics, Free Enterprise, Psychology	4	3
Fine Arts	Fine Arts Survey, Art I, Art II, Art III, Independent Art, Band, Choir	1	
Religion	Religion I, Religion II, Religion III, Religion IV	4	4
Business	Computer Literacy		
Foreign Language	Spanish I, Spanish II, Spanish III	2	
Physical Education	Health/PE I, Health/PE II, PE III, PE IV	2	2
Non-Credit Courses	Learning Assistance, Study Hall		
Electives		3	8
Total		28	28

*Honors classes available.

All AP courses are also honors courses. Due to class enrollments, student needs, and student requests, some classes may not be offered in a given year. Lutheran High reserves the right to add additional courses.

All students seeking approval to graduate in three years must declare in writing their intention to do so prior to midterms of the first quarter of their junior year.

TRANSFER STUDENTS

All applicants must submit a completed application form; essay; letter of recommendation from the administration or one teacher from last school attended; non-refundable application fee; and, most recent report card(s) from the school(s) attended prior to registering for the term. Upon acceptance LHS will request an official transcript. Transfer credit will not be awarded until the official transcript is received from the previous school. Lutheran High reserves the right to reject credits that do not satisfy LHS graduation requirements.

Transfer students will be held to the same core course requirements for graduation as all other LHS students. The only exception will be for those transferring from schools that did not offer religion in their curriculum.

SERVICE HOURS

“This service that you perform is not only supplying the needs of God’s people but is also overflowing in many expressions of thanks to God.” (II Corinthians 9:12)

“Each one should use whatever gift he has received to serve others, faithfully administering God’s grace in its various forms...if anyone serves, he should do it with the strength God provides, so that in all things God may be praised through Jesus Christ.” (I Peter 4:10-11)

Lutheran High School is committed to nurturing students in mind, body, and spirit. Therefore, our students will engage in service learning. Service learning will take place in two ways – individual projects for graduation in addition to school-wide service days. It is our hope that students will leave Lutheran High with a foundational connection to the community that will last for the rest of their lives.

GRADUATION REQUIRMENTS:

Students must complete a requisite number of service hours prior to graduation. Students must complete 40 hours each year as sophomores, juniors, and seniors. The deadline each year is the first week of April. Summer is a great time to get a jumpstart on volunteer hours for the upcoming year.

Students will record their volunteer hours on a form available from the faculty advisor (also available on the Lutheran High website). The form requires a site supervisor signature. The faculty advisor may make contact with the site supervisor as additional confirmation and follow-up. The faculty advisor must approve sites or events before the student spends time volunteering there, or the hours may not count. The faculty advisor has a list of sites and events that students may choose from, but students are not limited to this list. The key in choosing a site or an event is that the work should be an area that the student is interested in and enjoys.

All graduation service hours must be completed outside of school hours. Service hours completed during school hours will not count toward the graduation requirement unless pre-approved by the faculty advisor. The only exception to this is school-wide sponsored service events.

Any students reaching their graduation date without completing the requisite number of service hours will be permitted to walk across the stage and will have their degree conferred, but will not receive their diploma until the hours are complete.

SCHOOL-WIDE SERVICE DAY:

The students, faculty, and staff of Lutheran High School will spend a school day during the year serving in the community. The purpose of this day is multifold including, but certainly not limited to:

- Sharing Christ’s love in the community
- Modeling service to others for our students
- Showing our students the joy and fulfillment in serving others
- Being a positive force in the community
- Improving character
- Fostering civic responsibility
- Impacting lives
-

The volunteer work done on this school-wide sponsored service day will count toward the hours required of each student for graduation.

ACADEMIC POLICIES

CLASS SCHEDULES

Eight class periods are offered each day. Students must take a minimum of four core courses per year. Core courses are defined to be from the following areas: English, math, religion, science and social science. P.E./Health are required courses. Elective courses may be taken in the following areas: computer literacy, foreign languages, physical education and visual/performing arts. Students approved for Learning Assistance will be enrolled in a daily period; however, no credit will be given.

Administrative approval and parental permission are required for students wishing to be dismissed early on a daily basis. This privilege is reserved for NOCCA students and seniors enrolled in college courses. Seniors who wish to participate in the dual enrollment program for college credit must receive permission from the school counselor as well as the admitting college. Upon completion of the course, grades must be submitted to Lutheran High for the student to receive credit.

Any class schedule change once the semester has begun will require the permission of the parents, the classroom teacher, and the guidance counselor. No students will be allowed to change their class schedules after the first week of any given semester unless a classroom teacher and the guidance counselor initiate the process in a special academic circumstance.

EXAMINATIONS

Examinations are administered during the last week of the first quarter, first semester, third quarter, and second semester. The time period for examinations is one hour and fifteen minutes. Examination schedules will be announced in advance and posted on Edline.

The exam at the end of a semester is a comprehensive test covering material from the entire semester. Its result may be recorded on the student's report card.

Each course is graded per quarter and semester. The following guideline is suggested to determine semester grades:

First Quarter-40%	Second Quarter-40%	Semester I Final-20%
Third Quarter-40%	Fourth Quarter-40%	Semester II Final-20%

Exceptions to this guideline must be noted in the syllabus provided for an individual class.

Seniors may be excused from the final exam in each subject in the 2nd semester of their senior year if they have an "A" in that subject for the 3rd and 4th quarters. This exemption is at the teacher's discretion.

GRADE REPORTING

Report cards are issued after each quarter ends, four times a year. Grade reports are mailed to parents; should the report card not arrive, please notify the office.

Only semester grades are entered into the student's permanent record. Each semester grade is independent and not averaged for the year. Credits are earned by semester.

STUDENT PROGRESS

Current grades and homework assignments are available for students and parents through the online program, Edline. Students and parents are responsible for setting up their Edline account upon receiving an Edline code. These will be made available at the start of the year. While continuous efforts are made to ensure accuracy in electronic postings and grade reporting, this system is provided as a convenience. Grades and other information provided by Edline are not official records. In the case of grade discrepancies, the teacher should be contacted. The student and their faculty advisor have the opportunity to discuss academic progress periodically throughout the school year.

PARENT-TEACHER CONFERENCES

Parent-Teacher Conferences are scheduled and held in conjunction with the issuance of first and third quarter grades. Please see the dates on your school calendar. Parents are invited to meet with teachers to discuss their son's or daughter's progress.

Individual conferences may be initiated by either the parent or teacher at any time during the school year. Parents are asked to call the school office to schedule appointments.

GRADING SYSTEM

Grades are recorded by the letter classification system: A, B, C, D, and F. Selected comments and other pertinent information appear on the report cards. The following designations are attached to the letter grading system:

100-99%	A+		71-69%	D+	
98-95%	A = Superior		68-67%	D = Below Average	
94-92%	A-	4 (3.5-4.0)	66-65%	D-	1 (0.5-1.4)
91-89%	B+		64% or below	F = Failing	0 (0.4 and below)
88-86%	B = Above Average				
85-83%	B-	3 (2.5-3.4)		I – Incomplete work	
82-78%	C+				
77-75%	C = Average				
74-72%	C-	2 (1.5-2.4)			

Incomplete work must be completed by the end of the second week of the next quarter. If it is not, a zero will be entered into the grade book for the incomplete work in order to compute the quarter grade. It is the student's responsibility to meet with the teacher and determine what work is required to complete the necessary assignments. Honors and AP courses are weighted.

ACADEMIC INTEGRITY

The philosophy of Lutheran High School is based on Christian principles, dignity, and character. It is Lutheran High's mission to provide a quality body, mind, and spirit education to its students. As part of that philosophy and mission the following is designed to help students maintain ethical academic behavior and lead them to Christian and personal integrity.

Violations of academic integrity include, but are not limited to the following areas:

Copying includes, but is not limited to, the following:

- Copying another person's work and submitting it as your own
- Allowing another student to copy your homework or test answers

Plagiarism includes, but is not limited to, the following:

- Presenting as one's own work the opinions and words of someone else without proper acknowledgement
- Having a parent or other person write a paper or do a project which is then submitted as one's own work
- Using ideas, arrangement of materials, or the pattern of thoughts of someone else without proper acknowledgement

Cheating includes, but is not limited to, the following:

- Attempting to use unauthorized help (books, cheat sheets, formulas, notes, classmates, electronic devices, etc.) on homework, tests, quizzes, papers, or projects
- Talking during a testing session
- Providing specific information about a test to someone who has not yet taken the test
- Stealing copies of tests, exams, quizzes, or answer keys
- Doing another student's work

LEVELS OF CONSEQUENCE:

A violation of academic integrity is a very serious offense that includes serious consequences including a sense of dishonor, school detentions, suspension, loss of class credit, and expulsion. God gave us each the ability to grow in our intelligence and character, and academic dishonesty cheats this growth. The following levels include academic/disciplinary consequences for academic dishonesty:

1st Offense

- Automatic zero credit given for the assignment, paper, project, or test
- Documentation of the incident to be kept on file in the principal's office
- Parents notified of the offense

2nd Offense

- Automatic zero credit given for the assignment, paper, project or test
- Documentation of the incident to be kept on file in the principal's office
- Meeting with the student, parents, teacher(s) involved in the incident and the principal to discuss the issue and further consequences that could include a detention or suspension

3rd Offense

- Automatic zero credit given for the assignment, paper, project or test
- Documentation of the incident to be kept on file in the principal's office
- Meeting with student, parent, and principal for possible expulsion

STUDENT FAILURE

A student failing a semester of a course or an entire year of a course must make it up in summer school. The requirement must be completed with a passing grade the summer following the course and completed before the student returns in the fall. (Only electives or non-required courses are an exception.) Failing a non-required course will not prevent a student from readmission to the fall semester.

Any course in which a credit has been earned may be retaken and the grade replaced, but may not be repeated at Lutheran High School unless the schedule permits. The only stipulation is that the later grade (whether higher or lower) will be the one recorded on the transcript. Failures may be repeated but the first grade will not be replaced. It will be entered on the transcript along with the passing grade.

Students who receive a failing grade in a core course taken at LHS will be required to earn the credit by successfully completing the course (i.e., summer school, on-line, or correspondence) during the summer term. Students requiring summer school must obtain a permission letter from LHS to enroll in an approved summer school program.

LHS will arrange summer school for those students who fail religion classes at Lutheran High.

ACADEMIC PROBATION/CONTRACT

All students must maintain a 1.9 GPA for each quarter. A lower average will result in a student being placed on probation or academic contract. Failure to meet the terms of the agreement may result in dismissal.

EXTRA CURRICULAR ELIBILITY

The following organizations and all athletic teams have a minimal GPA requirement for participation:

1. **National Honor Society:** This organization is governed by the National Honor Society (NHS) constitution. NHS is established by the national organization under the auspices of the National Association of Secondary School Principals (NASSP). NHS recognizes students who reflect outstanding accomplishments in the areas of academics, character, leadership, and service. Members must maintain a 3.5 semester and cumulative GPA. They must show outstanding achievements in leadership, service, and character as voted on by the faculty committee.

2. **Student Council:** Student Council serves the needs of the student body of LHS and promotes Christian fellowship and cooperation among the students, faculty, and administration. Members must maintain a 2.5 cumulative GPA in order to serve as a member.
3. **Athletic Teams:** See athletic handbook for eligibility requirements.

AWARDS & RECOGNITION

The academic awards program is designed to recognize the academic achievements of Lutheran High School students. During recognition ceremonies certificates, plaques and other honors awards are presented to selected and deserving students.

HONOR ROLL: The Honor Roll for superior academic performances has three categories. It is published four times a year.

Honor Roll	B	3.00-3.66
High Honor Roll	A-	3.67-3.99
Straight A Honor Roll	A	4.00 or higher

VALEDICTORIAN AND SALUTATORIAN:

The valedictorian at commencement exercises is the student who graduates first in rank in the senior class. The salutatorian at commencement exercises is the student who graduates second in rank in the senior class.

The valedictorian and the salutatorian must have attended Lutheran High School for 4 consecutive semesters immediately prior to graduation. If there is a tie after the GPA is carried 4 points to the right of the decimal, then a co-valedictorian (or a co-salutatorian) will be declared. To qualify for these highest honors, the students must have taken four years of math and science.

AMERICAN LEGION AWARD: The American Legion Award is presented to the male and female seniors displaying high qualities of courage, leadership, character, service, and scholarship.

D.A.R. CITIZENSHIP AWARD: The Daughters of the American Revolution Citizenship Award is presented to the member of the senior class who displays the following qualities which are associated with a good citizen: honor, service, courage, leadership, and patriotism.

LITERARY RALLY AWARDS: Students participating and placing in the annual U.N.O. Literary Rally competition are presented awards and recognized during Lutheran High School's annual awards program.

LUTHERAN HIGH FACULTY AWARD: The Lutheran High School Faculty Award is presented to the male and female graduates who best exemplify the ideals and philosophy of Lutheran High School.

MUSIC AWARD: A Music Award may be given to an outstanding senior in band and to another in choir. Each award is based on his/her work ethic, achievements, leadership, service to fellow classmates, and skill improvement throughout his/her entire high school career.

SCHOLAR-ATHLETE AWARD: This award is given to the senior male and female students who most effectively combine athletic prowess and academic accomplishments. It is based on grade point average, athletic participation, and athletic awards.

SERVICE AWARD: The Lutheran High Service Award is presented to the senior who has demonstrated selfless Christian service to others.

STUDENT COUNCIL AWARD: A Student Council Award may be presented to the senior Student Council member who has best served the school and its student body throughout his or her term as a student council member.

BEHAVIOR POLICIES

Holy scripture tells us that all we do should be done to the glory of God. As members of the Christ-centered community that is Lutheran High School, we are compelled by His redeeming love to do just that!

“Love the Lord, your God, above all else, and your neighbor as yourself.” That behavior code is Lutheran High School’s ideal goal. Counseling and discipline are designed to help the student grow toward maturity, and make the proper moral, ethical, and personal judgments.

Many opportunities are provided for students to develop and test their capacity to use responsibility in exercising their freedom. The faculty attempts to establish a climate of freedom. When this trust is violated, the student needs to recognize it as a compromise of personal integrity and commitment to the goals of the school. The close relationship between teachers and students makes it possible for this atmosphere to exist.

ASSAULT ON ANOTHER PERSON: Any unwanted physical contact on another student is strictly prohibited. This act may result in suspension/expulsion.

CONDUCT (CAMPUS): Morals and ethics shall be consistent with the Ten Commandments, including a reverence for God and worship, respect for the name of God and Word of God, respect for all authority, concern for the safety, welfare, good name and property of others, and the highest regard for life itself.

CONDUCT (LUNCHROOM): Students must remain on campus and be in the lunchroom during the lunch break. Orderly conduct is expected in the lunchroom. Students are expected to clean up the tables and floor after they have eaten. Paper wrappers, paper bags, uneaten food and other wastes are to be placed in the waste containers.

- Proper use of furniture and food is expected at all times.
- Students are to eat only in the lunchroom.
- Students are not allowed to eat snacks during class. There is to be no eating or drinking (with the exclusion of bottled water) in the school building except in the lunchroom.

CONDUCT (SCHOOL SPONSORED OFF-CAMPUS): When students participate and/or are present at school sponsored off-campus activities such as sporting events, dances, and field trips; the conduct code remains the same as on campus events. Faculty and staff may take appropriate action when students’ conduct does not follow the Lutheran High School handbook.

CONDUCT (VAN): Transportation may be available for students living on the Westbank. Students using van transportation are expected to conduct themselves according to the campus conduct policies.

CONDUCT (OFF-CAMPUS): The school may take direct action with respect to student misconduct at non-school sponsored activities. It does look with disfavor on any conduct that is unbecoming of a Christian and that reflects unfavorably upon the school.

CORRIDOR COURTESY: Students are to move as quickly and orderly as possible, keeping to the right at all times. Hallways, the library, restrooms, and entrances to classrooms are not places for loitering and conversation.

DISTURBANCES: Disruptions to the orderly atmosphere of the school will not be tolerated. Activities such as mischief, misbehavior, etc., which disrupt the academic environment will result in demerits, detention, suspension and/or expulsion.

SMOKELESS TOBACCO: The use of smokeless tobacco is not allowed on campus or at school related activities. First offense will result in a Saturday detention. Repeated offenses subject the student to suspension/expulsion.

SMOKING: Smoking is not allowed within 3 blocks of the campus or at school related activities. First offense will result in a Saturday detention. Repeated offenses subject the student to suspension/expulsion.

DRUGS/ALCOHOL: The sale, purchase, possession or consumption of drugs or medications and alcohol is strictly prohibited. Anyone violating this rule is subject to suspension/expulsion and/or legal consequences.

DRUG TESTING POLICY: All students attending Lutheran High School are subject to random drug and/or alcohol testing. Urine sample tests will be conducted by an approved testing agency. A positive test result or refusal to submit to a drug and/or alcohol test may subject the student to further disciplinary action, including but not limited to, suspension and/or expulsion.

ELECTRONIC DEVICES: Students are recommended not to bring any electronic devices such as laptop computers, i-Pods, i-Pads, recorders, CD players and cameras to school. LHS is not responsible for these items. Unauthorized use of these electronic devices during the school day will result in a demerit and possible confiscation of the device.

CELLULAR PHONES: All cell phones are to be turned off and should remain in the student's locker during the school day (7:55 a.m. – 3:05 p.m.). Any parent who wishes to communicate with their child should call the office. Students also have access to the office phone during school hours. Any student who violates this rule will be subject to the following:

- 1st Offense – the cell phone will be confiscated by the teacher and turned in to the office, a 45-minute detention will be assigned to the student and the phone will be returned to the student at the end of the day by the Principal.
- 2nd Offense – the cell phone will be confiscated by the teacher and turned in to the office, a 45-minute detention will be assigned to the student and the phone will only be returned by the Principal to a parent/guardian.
- 3rd Offense – the cell phone will be confiscated by the teacher and turned in to the office, a two-hour Saturday detention will be assigned to the student and the phone will only be returned by the Principal to a parent/guardian.

Repeated abuse of this policy may result in more serious disciplinary consequences.

INTERNET USE DURING SCHOOL: Student conduct on the Internet during school hours should promote the general welfare and reputation of Lutheran High School and must not reflect poorly on its name or the community in general. Students are asked to sign an Internet policy, which outlines school use of computers. A violation of this policy will result in forfeiture of computer privileges at school for a period of no less than two weeks.

Student use of faculty computers and faculty equipment in the classrooms is prohibited. Students must respect the security and integrity of the computers and the computer network system. Installation and transfer of software, shareware, freeware, or any other types of application programs or files without authorized permission is forbidden and may result in disciplinary action.

INTERNET USE OUTSIDE OF SCHOOL: Parents should be aware that many Internet sites allow students to create a personal profile, post comments, participate in chat room discussions, and post photos. This information is readily accessible to anyone in the public domain who logs onto the site. LHS encourages parents to discuss with their children the responsibility that comes with using the Internet and the risks of displaying personal and sensitive information as well as inappropriate material on these public sites.

Students who post on the Internet inappropriate or morally offensive material directed at LHS and/or its faculty, staff, and students jeopardize the good and safety of the school. Harassment and bullying of peers is prohibited. Students whose personal websites feature such inappropriate material will be subject to disciplinary action and their parents will be notified. Inappropriate material includes any writings or images that are determined to be detrimental to the common good, or which are morally offensive according to the teachings of the Lutheran Church, and thus, harmful or offensive to members of the LHS community.

GANG ACTIVITY: Lutheran High School intends to maintain a campus that is safe for students and staff. In meeting this commitment, any student wearing, carrying or displaying gang paraphernalia, or making gestures which symbolize gang membership shall be subject to appropriate disciplinary action, including suspension and/or expulsion.

HARASSMENT/BULLYING: Lutheran High School will not tolerate any harassment of any person relating to the person's sex, race, color, age, or handicap. The term harassment includes but is not necessarily limited to slurs, jokes, verbal, graphic, or physical conduct relating to individual sex, race, color, age, or handicap. Requests for sexual favors or physical contact of a sexual nature of a male or female constitutes sexual harassment since such conduct creates an intimidating, hostile or offensive school environment and has no place in a Christian setting. Those individuals who believe that they are a victim of harassment or discrimination should immediately report such conduct in confidence to the principal. Violators will be subject to immediate suspension or expulsion.

LASERS: The possession of lasers or laser pens by students at school or at a school function is prohibited.

LOCKERS: Students will be assigned one locker for the school year. The student is responsible for the contents and orderliness of the assigned locker. LHS will provide a combination lock that must be returned at the end of the year. This is the only lock that may be used by the student to secure his/her belongings. The lockers are the property of the school and are subject to unannounced search by administrators.

PREGNANCY: In accordance with Scripture as well as the LHS Mission statement, and for direction and understanding of all involved, the following procedural approach will be implemented in regard to pregnancy and related issues:

When it has been learned that a student is pregnant, given birth or fathered a child out of wedlock, or aborted a child during the calendar year of enrollment, the student(s) will initially continue in school until the Board of Directors has met and LHS will assist the student(s) and parents/guardians to seek immediate pastoral guidance and professional counseling. Because of the special circumstances to each situation, LHS reserves the right to handle cases individually and with guidance from pastors, counselors, and parents/guardians involved

PUBLIC DISPLAYS OF AFFECTION: God desires that couples will publicly exhibit their care for each other in appropriate ways. Public displays of affection (excessive hand holding or hugging, kissing, caressing) are not appropriate and will not be condoned. Teacher discretion may be applied, including the issuing of demerits.

RANDOM SEARCHES: The school reserves the right to conduct random searches of students' belongings, lockers and vehicles as a general deterrent to the possession of illicit drugs, narcotics, drug paraphernalia, alcohol, tobacco, or weapons. Specific searches may also be made on a student's person, property, locker, and vehicle if there is reasonable suspicion that a student may be in possession of the above. Random searches may include the use of trained dogs. An administrator and another staff member will conduct all searches.

RESTRICTED AREAS: Students are not permitted in the maintenance areas, faculty room, faculty restrooms, or offices without a teacher or staff member present. Demerits will be given for violations.

SKIPPING CLASS: Failing to attend an assigned class will result in a 45-minute detention. A repeated offense will result in a parent/principal meeting and may result in student suspension or expulsion.

THEFT: Theft of any sort is forbidden and will result in suspension and/or expulsion.

TRUANCY: Anyone who skips school is truant and must report to the Principal the next day to receive a pass into class. A failing grade will be given for every class missed, and parents will be contacted. A second offense will require a student, parent, and Principal conference before the student will be re-admitted to class.

VANDALISM: Vandalism of any sort is strictly forbidden. Violation of this rule will result in suspension and/or expulsion and restitution.

VULGARITY: Any type of vulgarity written or oral in or out of the classroom will be assigned a 45-minute detention.

WEAPONS: The possession of guns, knives, and other weapons at school and at any school activity is strictly prohibited. Violation of this rule will result in suspension and/or expulsion and legal consequences.

DRESS CODE

Lutheran High School provides an educational atmosphere that is conducive to the learning process. Students, teachers, and administrators have the right to be free from distracting influences, which hinder this process. The school reserves the right to determine the type of clothing which shall be considered suitable. The clothing and grooming of the student should reflect a serious attitude toward the school and one's own person. Two extremes are to be avoided: a careless, untidy appearance and use of extreme fashions. School spirit, teacher morale and classroom decorum, public relations, Christian ethics, and health and safety require such a dress code.

SCHOOL UNIFORM

Must be purchased at Schumacher's Shoes & Uniforms, 3601 Hessmer Avenue, Metairie, 70002, (504) 454-0427

BOYS:

- Khaki uniform trousers with a solid black or brown belt worn at the waist
- Red, white, or gray monogrammed shirts which shall be tucked in at all times
- Dr. Martens or Eastland shoes with white socks.

GIRLS:

- Khaki uniform slacks with solid black or brown belt
- Uniform skirt with gym shorts worn under the skirt (length of skirt must be at the knee)
- Monogrammed leggings for winter wear
- Red, white, or gray monogrammed shirts which must be tucked in when worn with slacks
- Dr. Martens or Eastland shoes with white socks.

ALL:

- School sweatshirts and school letter jackets are permissible in the classroom
- Other jackets and hooded sweatshirts may be worn to and from school but not in the classrooms
- Shirts worn under the uniform shirt must be a school color: white, black, red or gray (with no writing visible).
- Students may not walk on the backs of shoes.

P.E. UNIFORMS

- All P.E. students will be required to wear the uniform LHS T-shirt and shorts.

SHAVING:

Male students are to be clean-shaven. Students found to be in violation will be fined \$1 and, after calling home, required to shave with utensils provided by LHS.

BODY PIERCING AND TATTOOS:

Body/tongue piercing and tattoos are not permitted and should not be visible. Earrings will not be worn by male students while in school or at school sponsored activities. Girls are limited to two earrings per ear and only the earlobes may be pierced.

HAIR:

Hair should be neat, clean, combed, and of reasonable length (boys – above the ear on both sides; to the eyebrows in front; and, to the hairline in the back). Haircuts are to be conventional. Once notified, a student has one week in which to get a haircut. Hair color must be uniform - no extreme colors allowed.

DRESS CODE VIOLATIONS:

In the case of a correctible dress code violation, such as having the wrong shirt, the student will make the correction. If the school must issue the student proper clothing to correct a dress code violation, the student's account can be charged for renting this clothing. Failure to wear the correct shoes to school will result in an automatic 45-minute detention. Violating the dress code as outlined above will result in a demerit.

DISCIPLINE PROCEDURES

Infraction of school rules give the school the right to assign detentions, remove certain privileges, suspend, expel, ask a student to withdraw, or deny permission to return.

The following consequence sequence will be used in whole or part when a rule violation results in the need for disciplinary action. These steps may be documented:

- Student conference (warning) with teacher and/or principal
- Disciplinary measure by teacher or detention assigned
- Parent/guardian/student/school conference
- Suspension out of school
- Expulsion

DEMERIT SYSTEM

The demerit system is designed to document and track repeated minor discipline infractions. Teachers will give demerits throughout the school day for the following minor infractions:

1. Dress code violation
2. Tardy
3. Disruptive behavior in classroom
4. PDA (Public Display of Affection)
5. Unauthorized use of iPod or other electronic devices
6. Disorderly conduct in hallways/cafeteria
7. Disrespectful/vulgar language
8. In unauthorized area/out of class without permission
9. Eating in class
10. Sleeping in class

Each infraction equals one demerit. Demerits from all teachers will be combined and tracked in total. Upon accumulation of five demerits, a student will be issued a 45-minute detention.

DETENTIONS

Detentions may be given to students who violate school policies, rules, or a teacher's classroom policy. A detention is viewed as a very serious disciplinary action.

45-minute detention. A 45-minute detention will be assigned for every five demerits accumulated. Teachers may also assign an immediate 45-minute detention for major offenses such as:

1. Oral or written vulgarity
2. Insubordination
3. Defacing another's personal property
4. Dismissal from the classroom for inappropriate behavior

A parent will be notified about the detention, and the student must serve the detention after school on the assigned day in the assigned room beginning at 3:10 pm.

2-hour Saturday detention. Once a student has served two 45-minute detentions, the next violation will result in a 2-hour Saturday detention. Teachers may also assign an immediate 2-hour detention for major offenses. The student detention will be served on the Saturday immediately following parent notification. \$20 in cash must accompany the student in order to serve this day of detention. Saturday detentions are from 9:00 a.m.-11:00 a.m.

Failure to serve or to arrive on time to any of these detentions, or failure to return an assigned detention form, will result in an additional detention.

Failing to attend a Saturday detention, the student will not be re-admitted to school until a parent/guardian conference with principal.

Each quarter begins a new discipline record. There is no carry over of demerits or detentions.

Any unresolved differences between students and staff resulting in repeat violations, major violations of school policies or rules, or individual teacher's classroom guidelines may result in suspension or dismissal following consultation between school administration and all parties involved, including parents.

SUSPENSIONS

Suspensions from school are imposed for violations of school rules as previously noted in this handbook. Students who are suspended may not participate in extra-curricular events during the day(s) of suspension. For all violations previously noted in this handbook (drugs, vandalism, theft, assault, gang activity, harassment/bullying, and weapons) where that violation results in suspension, the duration of the suspension will be dependent upon the severity of the violation.

EXPULSION

This is the final step of discipline. Upon review of this issue, the principal has the right to expel a student. The principal, parent, and student will meet to discuss the final decision. All tuition or fees will be forfeited. All texts, school property, uniforms, student ID card, etc. will be returned and all personal items are to be removed from assigned locker. The expelled student will be banned from the school campus as well as all school-sponsored activities.

DUE PROCESS GUIDELINES

Situations arise at school throughout the school year, which may cause concern for parents, staff, or students. Resolving those situations as soon as possible is necessary and beneficial for all parties involved. The following steps are based on the procedures as given in God's Holy Word in the 18th chapter of the Gospel of Matthew.

Communication following these guidelines will bring the quickest resolution to the situation.

1. **CONTACT THE APPROPRIATE STAFF MEMBER:** The most direct route to resolving a concern is to confer directly with the person involved, whether it is a teacher, coach, parent, student or staff member. Over 95 percent of concerns are resolved at this level.
2. **CONTACT THE PRINCIPAL:** The Principal is in charge of the academic and spiritual life of the school. As the head person over the building and grounds, the principal is responsible for all concerns that may arise from the school's operation. Explanations of policies and procedures, various clarifications, and all types of information are available in the principal's office.
3. **CONTACT THE BOARD OF DIRECTORS:** This is done by requesting a hearing through the Principal or by contacting the Board Chairperson. The Board or an assigned committee serves as an appeal body in resolving disputes.

In any of the parent-student handbook policy issues, the school administration reserves the right to make the final decision and will always do its best to make decisions on the basis of what is best for the entire student body.

The consequences given for all behavioral policy violations do not mean that students are not forgiven and loved. Rather, they are intended to emphasize the seriousness of the offenses for Christians in a Christian school setting, and to teach the student that these are consequences that he or she has earned due to unacceptable behavior.

Students with disciplinary infractions and academic concerns throughout the course of the year will be reviewed by a faculty committee at the end of each quarter. At this time recommendations will be made for continued enrollment.

SCHOOL PROCEDURES

Although many situations are addressed in these policies and procedures, new or unusual issues are certain to occur during the school year. The school administration, in conjunction with the Board of Directors, will establish and apply appropriate policy as the need arises.

ABSENCES

On the day of the student's absence only a parent or guardian may call the office prior to 9:00 a.m. to report the absence. A call should be made each day of absence. Upon returning to school, the student must report to the office to obtain an absentee slip for admittance to class. A note by parents and/or physician is necessary when the student returns even though calls have been made to the school office.

ABSENCE (CHECKING OUT DURING THE SCHOOL DAY DUE TO ILLNESS): In case of illness, the student must be excused from class by the teacher. If the student is checking out between classes, then the student must first advise the teacher of the next class that he/she is checking out. The student must then go to the office and report to the secretary. Parents, or an individual named on the emergency section of the registration form, must be contacted before a student will be permitted to leave school. Upon returning to school with a note, the student must obtain an absentee slip. No student will be allowed to leave school to take another student home.

ABSENCES (CONVENIENCE): Absences of convenience, such as for trips, days before holidays, days of special events, etc., are discouraged. In the event of such an absence, the parent should send a note at least one week before the time to be missed and the student must complete all work in advance if possible.

ABSENCE (DISALLOWS ACTIVITY PARTICIPATION): A student must be present the entire day in order to participate in extra-curricular events or practices. Students who are absent on a particular day, except for a family emergency or a medical appointment with a note from the doctor, will be ineligible for participation in any athletic or extra-curricular events held that day or evening. College visits are permitted and must be approved by the counselor. Prior notice of the visit will allow student participation.

ABSENCE (NOTE POLICY): In any of the instances requiring a written note from the parents, that note must be given to the school secretary. Parental permission for a student to be absent does not necessarily constitute an excused absence. Lutheran High reserves the right to determine whether the absence(s) will or will not be excused.

ATTENDANCE

Regular attendance is important for success in school. It is also a requirement of the State of Louisiana that students be present a minimum of 80 days per semester to be eligible to receive credit for the course taken. This means that each student will be allowed ten (10) absences per semester per class for any non-school related absences. All absences require a written note by parents and/or physician and those students are required to make up all schoolwork. Students accumulating more than ten absences in a given class will receive no credit for that class for that semester. Parents will be warned when the student's record approaches this point. The student will, however, remain in the classroom. Appeals can be made by contacting the Principal, in writing, who will arrange for the Academic Committee to meet within 5 to 7 days of the original appeal.

EARLY DISMISSALS

If it is necessary to have a planned absence for doctor's appointments, etc., students must bring a note from their parents on the morning of the planned absence. This must be done prior to the 7:55 a.m. tardy bell. Before leaving school, the student must report to the school secretary and will be required to sign out. On returning to school the next day, the student must bring a note verifying the absence and obtain an absentee slip prior to the 7:55 a.m. tardy bell. Parents are highly encouraged to schedule doctors' appointments, etc., after school hours.

LEAVING THE CAMPUS

Once a student arrives at school, he/she may not leave campus during school hours without permission from the principal/coaches/teachers. Leaving without permission and returning to campus will result in a 45-minute detention. Repeated offenses will be assigned a Saturday detention.

TARDINESS

Any student not in class at the time of the 7:55 a.m. tardy bell will be considered tardy. Any student arriving at school after 7:55 a.m. must report to the office for a tardy pass. The student must have a note from his or her parent explaining the tardiness, or the parent may call or come to the office with an explanation.

Students at lockers, or still walking to class when the bell rings, are tardy.

When a student is tardy between classes, he or she should go directly to the next class. Three minutes of pass time is sufficient between classes. That teacher will mark the student tardy and issue a demerit unless he or she has a hall pass from the previous teacher. A student arriving to a class more than twenty minutes late will be counted as absent. Habitual tardiness will result in a parent-administrator conference to be followed by necessary action.

GENERAL SCHOOL INFORMATION

AUTOMOBILES: Qualified and insured drivers are permitted to drive their cars to school. Any act that endangers lives and property will result in suspension of the driving privilege. Rapid “take offs” are not permitted. Students desiring to park on campus must purchase a red parking tag, which must be hung on the vehicle’s rear-view mirror when parked on campus.

Students are asked to park in the First English parking lot. Students are not to park on the side streets off Cleary, nor on Napoli or Courtland off Seventeenth Street. Do not park in the bus zone, as police will ticket cars. Do not park in the faculty parking zones on Seventeenth Street. Students must be careful not to block driveways or let their cars protrude into the traffic lanes. Once on campus, students are not allowed to return to their automobiles without permission from the principal.

FIRE DRILLS: Fire drills are conducted monthly during the school year. Silence is to be strictly observed and orderly conduct used for leaving the building during the emergency. Exit routes and procedures for vacating the building are posted in each classroom.

LUNCHESES: Students are encouraged to bring their own lunches to school. The Athletic Department, P.T.L. Booster Club and classes team up to make available some lunches. Additionally, snacks and cold drinks are available from vending machines in the school lunchroom. Microwaves are also available for student use.

MEDICATIONS: The school will not administer medication of any kind except for basic first aid in the case of an injury. Students who are required by a doctor to take prescription medication during school hours must bring in the prescription bottle to the office in the morning in order to have it administered. Such medications must be stored in the office during the school day and may be picked up after school.

SCHOOL ANNOUNCEMENTS: Each morning school announcements are made in each classroom. These announcements are to keep students informed of upcoming activities, events, and general school information.

SCHOOL DANCES: Lutheran High School dances occur several times throughout the school year. The use of drugs and alcohol at any school dance is strictly forbidden. Only Lutheran High School students and their dates are invited to school dances.

Students wishing to bring non-LHS students must obtain a proof of student in good standing form from the sponsoring advisor and submit it prior to the dance for approval. When a student and/or his/her date leave the dance, he/she may not return to rejoin the group.

SCHOOL HOURS: The school day begins at 7:55 a.m. and ends at 3:05 p.m. every day unless a special schedule is in effect. Teacher supervision will be provided beginning at 7:00 a.m. Students arriving between 7:00 a.m. and 7:45 a.m. must enter through the doors of the 3rd building and report directly to the lunchroom. Students arriving after 7:45 a.m. must enter through the front doors of the 1st building. A warning bell sounds at 7:45 a.m. dismissing students from the lunchroom and another warning bell sounds at 7:52 a.m. signaling that class begins in three minutes.

Teacher supervision after school will be provided until 3:45 p.m. Students will be asked to report to the lunchroom by 3:15 p.m. unless prior arrangements are made with a faculty member. Parents wishing to have their children supervised by a teacher after 3:45 p.m. will be subject to a fee. This fee will not apply to pre-arranged extracurricular activities or athletic practices that extend beyond 3:45 p.m.

Lutheran High School will not be held liable for those arriving or departing outside of these times.

INCLEMENT WEATHER: In case of bad weather, Lutheran High School will follow the procedure as announced for the Jefferson Parish Schools. Please keep tuned for radio and television announcements.

STUDENT ID CARDS: Each student is issued an ID card, valid for the school year. Students should maintain their ID cards during the year as they may be called upon to present the card from time to time.

STUDENT INSURANCE: All students are required to enroll in at least a school-time plan. The 24-hour coverage is optional for all students. Football players are required to purchase additional coverage. Reports of injuries must be made without delay to the office personnel, so that the appropriate form can be completed.

STUDENT VISITORS: Visitors who are prospective students of Lutheran High School are welcome to visit the campus. Visitors must agree to respect all rules and regulations of Lutheran High School. Visitors must receive visitation permission from the Principal at least one day in advance of the visit.

CREATIVE WRITING **1/2 credit**

In this senior elective class students encounter a variety of writing genres including poetry, the short story, the one-act play, non-fiction writing, and the children's book. Students will analyze the distinctive elements of these literary forms, and then apply these elements to create their own creative works. The course emphasizes the steps in the writing process including prewriting, drafting, peer and teacher conferencing, revision, and publication. Daily writing exercises help to improve word choice, organization, and standard rules of usage and mechanics.

SPEECH **1/2 credit**

In this senior elective class students will encounter a variety of public speaking opportunities including oral interpretation of poetry and prose, informative, persuasive, demonstration, debate, and special occasion speaking. Students learn to write and present various speeches for a specific purpose and audience while using effective delivery techniques. Students will also be called upon to use active listening and critiquing strategies as an active audience member.

HONORS ENGLISH I-IV

There is an honors section at each level of English instruction in grades 9-12. Students qualify for these sections on the basis of previous English achievement, standardized test results, and an expressed desire to participate. In the honors sections, grammatical mastery is presumed. Students who need additional work on grammar will do it outside regular class time. The honors sections feature a great deal of critical thinking activities, self-expression orally and in writing, and practice in such techniques as analysis, synthesis, and evaluation. Students in these sections will read and write considerably more than in the regular English sections.

MATHEMATICS DEPARTMENT**PRE-ALGEBRA** **1 credit**

This course is designed to strengthen the math skills of those students who in the past have struggled in math. The focus of the course is on fundamental problem solving skills and key mathematical operations. It is designed to provide a foundation in algebra, geometry and problem solving that will be further developed in future math courses. (NOTE: This course will not satisfy a math requirement towards graduation, but will be counted as an elective.)

ALGEBRA I **1 credit**

This course introduces students to the study of math, which focuses on the use of variables. Topics covered include properties of real numbers; solving and graphing linear equations and linear inequalities; solving systems of linear equations and linear inequalities; exponents and exponential functions; quadratic equations and functions; polynomials and factoring; and rational equations and functions. Upon completion of this course students should have a strong foundation in problem solving techniques that they will continue to expand upon in future math and science courses.

GEOMETRY **1 credit**

Students will study the concepts of parallelism, perpendicularity, congruence and similarity and apply these concepts in the solution of problems; an understanding of deductive reasoning and proving theorems; a study of circular regions, polygonal regions with constructions and measurements.

ALGEBRA II **1 credit**

This course is an expansion of Algebra I, which is intended to give students a stronger foundation in algebra for college. Topics covered include equations and inequalities; linear equations and functions; systems of linear equations and inequalities; matrices and determinants; quadratic functions; polynomials and polynomial functions; exponential and logarithmic functions; sequences and series; probability and statistics; and an introduction to trigonometry.

ADVANCED MATH **1 credit**

The objectives of this course are to establish and develop both a conceptual and working understanding of trigonometry, complex numbers, exponential and logarithmic functions, probability, statistics, and sequences and to attain proficiency in more advanced techniques of algebra. This will involve an initial review of linear relations and functions, systems of linear equations and inequalities, and polynomial and rational functions. The course will involve the refinement of problem-solving skills and the ability to apply these skills to real-data problems. It will use different learning styles and focus on individual needs to develop improved critical thinking and a more advanced conceptual understanding of mathematics.

PRECALCULUS**1 credit**

This course is designed for students intending to take a course in calculus or more advanced courses in mathematics and will focus on those concepts, methods and technological techniques necessary for a functional understanding of these subjects. It assumes proficiency in certain concepts and techniques in mathematics, but will involve a brief review of some topics, including polynomial and rational functions, systems of equations and inequalities, matrices, complex numbers, exponential and logarithmic functions. The course begins with the study of trigonometric functions and their inverses, graphing, trigonometric identities, conditional equations and solutions of trigonometric equations. It will also involve the study of probability, statistics, sequences and series. The concepts and practical consequences of transformations of functions, parametric equations and polar coordinates will be followed by those limits, continuity, and estimation of the slope of a curve. The course concludes with the definition, basic techniques and applications of differentiation.

CALCULUS**1 credit**

The objective of this course is to establish a firm foundation in calculus from developing a real understanding of algebraic, graphical, and numeric perspectives. A preliminary review of polynomial, rational, inverse, trigonometric and inverse trigonometric, logarithmic and exponential functions will be followed by practicing the most relevant and important techniques of a graphing calculator. The concepts of transformations of functions, parametric equations and polar coordinates will be followed by the introduction to the concepts of limits, continuity, and estimating the slope of a curve. Differentiation and applications of differentiation, integration and applications of the definite integral, differential equations, infinite series, vectors and functions of several variables will constitute the main part of the course. These specific techniques and concepts will be used throughout the course for problem solving in the specific areas of biology, chemistry, economics, engineering, physiology, physics, and sports.

Prerequisite: *Precalculus*

AP CALCULUS – AB**1 credit**

This course is for students who plan to go to college and who are seeking a course that will introduce them to practical applications of calculus. The course is equivalent to the first semester of college calculus. It includes the following topics: limits and their properties, derivatives and their application, integrals and their application, and logarithmic, exponential, and other transcendental functions.

Coursework will be rigorous and graphing calculators will be used extensively. Students will receive preparation for the AP Calculus AB tests for possible college credit.

Prerequisite: *Precalculus*

FINANCIAL MATH**1 credit**

Students will be given the opportunity to engage in activities designed to strengthen their roles as future consumers and/or entrepreneurs. Topics include banking, personal financial planning (including budgeting), buying a home, tax preparation, investing and insurance. Case studies will be used to help students develop decision-making skills related to money management.

HONORS MATHEMATICS

Like English honors classes, there will be a math honors section at each grade level. Previous math performance and standardized test results are the main criteria for admission to these sections. All the math covered in the regular sections will be presented in the honors classes, but will be handled much more quickly in order to allow time for enrichment activities and the study of more demanding math topics. Students in these sections will spend less time on repetitive drill and will be expected to grasp concepts quickly.

SCIENCE DEPARTMENT**PHYSICAL SCIENCE****1 credit**

Physical science is the study of matter, energy, and changes that matter and energy undergo. There are two main branches of physical science, chemistry and physics. The first semester will cover chemical building blocks and chemistry in action. The second semester will be devoted to physics; motion, forces, energy, sound, light, electricity and magnetism. Lab work will be used to demonstrate these concepts.

BIOLOGY I **1 credit**

This course explores the characteristics, adaptations, body systems, and life cycles of organisms and their relationships with each other and their environment. Students examine the growth and development of organisms and study the levels of structural organization of living systems. Topics of concentration include cells, the molecular basis for heredity, structures and functions of human body systems, and contemporary health issues.

BIOLOGY II **1 credit**

Biology II is designed for the student who has a strong interest in biology. Students explore advanced topics selected from cellular biology, biochemistry, biotechnology, genetics, microbiology, evolution, behavior, ecology, plant and animal anatomy, and physiology. Research and advanced laboratory techniques are emphasized.

EARTH SCIENCE **1 credit**

The major emphasis in this course is the physical earth, its history, and its place in the universe. We will strive to understand earth and the processes that are constantly changing it. There are four major areas covered: geology, astronomy, meteorology, and oceanography.

CHEMISTRY **1 credit**

This course serves as an introduction to the fundamentals of chemistry and to the development of critical thinking. Since chemistry impacts every part of daily life, the beginning of the course focuses on its role in science, the different areas of chemistry, and the role of the chemist in society. This is followed by study of the basic concepts of chemical nomenclature, stoichiometry, energy relationships in chemistry, the electronic structure of the atom, periodic properties of the elements, chemical bonding, molecular geometry, states of matter, and the chemistry of solutions. These fundamental concepts and techniques provide the necessary background for college chemistry and the lab experiments performed throughout the year.

HONORS CHEMISTRY **1 credit**

This course will cover topics of General Chemistry in greater depth with additional topics to include organic chemistry and quantum theory. The course will be taught on the college level with a college text.

AP CHEMISTRY **1 credit**

The goal of Advanced Placement Chemistry is to engender a college level knowledge of chemistry that is comprehensive in both its range of topics and the depth in which these topics are covered. The text is a college textbook and the course will cover the more difficult subjects typically taught in second semester college chemistry. The topics include: Chemical Kinetics, Chemical Equilibrium, Acids and Bases, Acid-Base Equilibria, Solubility Equilibria, Entropy, Free Energy, Electrochemistry, Quantum Theory, Organic Chemistry, and, if time permits, Nuclear Chemistry. Laboratory experiments will be used to reinforce concepts covered throughout the course. Performance on the AP Chemistry Test at the end of the year might result in a student's exemption from part or the entire General Chemistry requirement in college.

PHYSICS **1 credit**

This course focuses on a balance of understanding basic physical principles and developing an ability to do a variety of problems in different fields of physics. The topics covered are: measurement and conversions of units, problem solving, kinematics, force, work and energy, momentum and collisions, circular motion and gravitation. Additional topics may include solids and fluids, Thermodynamics, vibrations and waves, sound, electricity and magnetism.

SOCIAL STUDIES DEPARTMENT**WORLD GEOGRAPHY** **1 credit**

World Geography is a course intended to expose students to basic geographical skills such as maps and longitude and latitude as well as introduce them to the cultural geography of our world. This is achieved through focusing on each region of the globe separately using the five themes of geography: location, place, human/environment interaction, movement, and region.

WORLD HISTORY **1 credit**

A general survey course which will "gallop through the ages." Designed to give the student an exposure to world history, from ancient through medieval to modern history. The class will emphasize Western cultural and political history. The students will be able to identify major individuals, events, and movements within the framework of history and show their importance on the present world through the discussion of current events.

AMERICAN HISTORY **1 credit**

A concise survey of cultural and political history, from the exploration and colonization of America to the role of the U.S. today. The major events and individuals that helped shape the American experience will be emphasized. Current publications will be utilized throughout the course to give the student a perspective of the most recent effects of their studies.

CIVICS **1/2 credit**

An introductory course covering the basic areas of the American governmental system and the responsibilities of citizens. The role and function of local, state and federal governments will be explored. The three branches of the federal government will be compared. Discussion will include current events and challenges to the American system.

FREE ENTERPRISE **1/2 credit**

A basic introductory course designed to acquaint the student with the complexity of the American economic system. After a brief history of the development of the system, the various roles of individuals, labor, business, and government will be explored. The American economic system will be compared to the other major systems in existence in the world, primarily socialism, communism and dictatorships.

PSYCHOLOGY **1 credit**

An introductory course in the study of Psychology. There is an emphasis on personal application and growth by studying the different cumulating theories of the Psychological world. Major topics include Psychological, Cognitive, Personality, and Behavioral Psychology.

FINE ARTS DEPARTMENT

FINE ARTS SURVEY **1 credit**

Students will gain a basic understanding of the four fine arts: music, dance, drama/cinema, and visual art. Studies will focus on relationships between the arts, art appreciation, historical/cultural context, interpretation, evaluation, and creative expression/performance. Students will be required to attend viewings/performances of the various arts outside of class. (TOPS requirement)

ART I: INTRODUCTION TO ART **1 credit**

Students will gain a basic understanding of the visual arts, including elements, principles and techniques of art. The primary focus will be placed on creative expression, critical analysis, historical context, and the study of aesthetics. Over the course of the year, students will gain experience in a variety of mediums, write on various topics, keep a sketch book, and visit an art viewing.

ART II: PAINTING AND 3D DESIGN **1/2 credit**

Students will gain a basic understanding of painting and 3-dimensional techniques and processes using a variety of media. The primary focus will be placed on creative expression, critical analysis, historical context, and the study of aesthetics. Students will be required to complete various projects, writing assignments, keep a sketch book, attend an art viewing, and professionally present artwork.

Prerequisite: *Intro*

ART III: DRAWING, PRINTMAKING AND CERAMICS **1/2 credit**

Students will gain a basic understanding of drawing, printmaking and ceramic techniques and processes using a variety of media. The primary focus will be placed on creative expression, critical analysis, historical context, and the study of aesthetics. Students will be required to complete various projects, writing assignments, keep a sketch book, attend an art viewing, and professionally present artwork.

Prerequisite: *Intro*

ADVANCED ART I & II: Independent Study **1/2 credit**

Advanced art is for serious self-motivated art students, who plan to continue their study of art after high school. Students will concentrate in a fine art area of their choice, and be held accountable via contract between the student and the instructor. Students must complete contracted tasks, keep a sketch book, write a research paper, create and maintain an art portfolio.

Prerequisite: *2 ½ Art credits*

BAND **1 credit**

Band is a performance-based course. Performances will include a concert series, school and association events, competitions, and a potential tour. These performances are vital to the ministry of the ensemble and attendance is required. This course will teach proper playing techniques, music reading skills, music theory, improvisation, and history. If no prior experience, a meeting with the teacher is requested to find proper placement in ensemble. Band is ministry-oriented. We develop God's gift of music in students and share that gift with others.

CHOIR **1 credit**

Choir is a performance-based course. Performances will include a concert series, Lutheran High Sundays, school and association events, competitions, and a potential tour. These performances are vital to the ministry of the ensemble and attendance is required. This course will teach proper vocal technique, sight-singing, music theory, and history. No prior experience required—only a willingness to work. Choir is ministry-oriented. We develop God's gift of music in students and share that gift with others.

RELIGION DEPARTMENT

RELIGION I **1 credit**

The class is divided into two parts. The first being a basic understanding of what it means to be Lutheran and attend a Lutheran school. The second part focuses on the Old Testament, the world in which it exists, its structure, major events, and God's covenant relationship with His people.

RELIGION II **1 credit**

Students will gain an in-depth look at the New Testament world including the inter-testament period events leading up to Jesus' birth, the teachings of the Gospels—The Life of Christ. Following the gospels students will learn about the foundation of the church (Acts) and the teachings of the epistles. Special emphasis will be placed on applying the biblical truths to the student's life.

RELIGION III **1 credit**

Students will explore the various doctrines of the church, with an emphasis in the theology of the Lutheran Church, the study of apologetics, and the real life application of scripture to the personal lives of students.

RELIGION IV **1 credit**

Students will delve deeper into the Christian faith and explore its connections to the world around them. Major questions include: How does their faith compare with the faith of other religions past and present? Where did Christianity come from and how did we get to where we are today? What is the Christian response to problems in the world? What is the ultimate fate of all Christians?

BUSINESS DEPARTMENT

COMPUTER LITERACY **1 credit**

This full year entry-level course emphasizes student centered learning. It begins with an assessment of current keyboarding skills. A brief overview of computers and their history, how a computer operates and basic terminology will be covered. Individual work will be required in desktop publishing, spreadsheets, databases, PowerPoint and web page design. Students will be required to keep a portfolio.

FOREIGN LANGUAGE DEPARTMENT

SPANISH I **1 credit**

Spanish I is a year-long introductory course in spoken and written Spanish in which students begin the study of vocabulary and grammar that comprise the language. Cultural information is provided where appropriate to enhance concepts being taught. Grammar topics for the year move from the present tense to the preterite tense, covering main concepts related to the two tenses including, but not limited to: articles, adjectives, ser, estar, stem-changers, and reflexive pronouns.

SPANISH II **1 credit**

Spanish II is a year-long intermediate course in spoken and written Spanish in which students further the study of vocabulary and grammar that comprise the language. Cultural information is provided where appropriate to enhance concepts being taught. Grammar topics for the year begin with a review of Spanish I, quickly moving into but not limited to: the imperfect tense, the difference between the preterit and imperfect, the future tense, the conditional tense, and commands.

SPANISH III **1 credit**

Spanish III is a year-long upper intermediate course that focuses on upper level topics. Students refine the study of vocabulary and grammar that comprise the Spanish language. Substantial review of previously learned topics in Spanish is also included. A central part of the course is the variety of Spanish literary materials that reinforce grammar and bring culture to life. Major grammar topics for the year include the subjunctive tense and the pluperfect tense.

PHYSICAL ED. DEPARTMENT

HEALTH AND PE I **1 credit**

The class is designed to promote participation in sports and encourage social growth through interacting with other students. The emphasis in the freshman year is on team sports. Each unit will be approximately four weeks in length, except freshman health, which will be one semester. The team sports are as follows: volleyball, flag football, soccer, basketball, and softball.

HEALTH AND PE II **1 credit**

The class is designed to promote participation in individual, team and lifetime sports. Each unit will be approximately four weeks in length. The units will be selected from speedball, badminton, team handball, weightlifting, and field hockey.

PE III **1 credit**

This class emphasizes first aid techniques and how to deal with emergency situations. Team and individual athletic activities alternate with the classroom work.

PE IV **1 credit**

The class is designed to promote and inform the student of the importance of individual and lifetime activities that are critical in sustaining a healthy lifestyle. Units include bowling, tennis, golf, aerobic exercise, and fitness for life.

NON-CREDIT COURSES

LEARNING ASSISTANCE

Students with diagnosed learning disabilities may apply for this assistance. Those accepted spend one class period each day, working with a mentor who assists them in managing their individual learning disability. Activities may include, but are not limited to, developing time management and study skills, providing specialized academic help, administering alternative examinations, and maintaining close contact with the student's teachers and parents in order to assess and facilitate progress.

Prerequisite: A recent evaluation conducted by a recognized educational measurement specialist.

STUDY HALL

Study hall is intended as a period indented for work and study only. Students must bring appropriate materials for the entire period. All school rules (no i-Pods, no eating/drinking) apply and demerits will be issued for infractions.

LUTHERAN HIGH SCHOOL 2011 – 2012 Calendar

August 4	Registration
August 9.....	New Student Orientation (7:00 p.m.)
August 11.....	First Day of Class (Full Day)
September 2.....	New Orleans Teachers Conference (No School)
September 5.....	Labor Day (No School)
September 7.....	PTL Back to School Night (7:00 p.m.)
September 14.....	Mid-Quarter #1
September 30	LHS Day
October 12	Standardized Testing (Grades 9-12, Early dismissal)
October 13 & 14.....	First Quarter Exams
October 17	Records Day (No School)
	End of First Quarter (46 days)
October 20	Open House (7:00 p.m.)
October 27	Parent-Teacher Conferences (3:30-8:00 p.m.)
October 28	Parent-Teacher Conferences (1-4 p.m.) Early dismissal 11:30
October 29	Placement Tests (Incoming freshmen)
November 16.....	Mid-Quarter #2
November 21 - 25.....	Thanksgiving Holidays (No School)
December 19 - 21	First Semester Exams
	End of Second Quarter (42 days)
December 22-January 4	Christmas Holidays (No School)
January 5.....	Classes Resume
January 16.....	Martin Luther King Day (No School)
February 6.....	Mid-Quarter #3
February 20 - 24.....	Mardi Gras Holidays
March 4 - 10	National Lutheran Schools Week
March 10.....	Elementary Schools Academic Rally
March 14 & 15	Third Quarter Exams
March 16.....	Records Day (No School)
	End of Third Quarter (46 days)
March 29.....	Parent-Teacher Conferences (3:30-8:00 p.m.)
March 30.....	Parent-Teacher Conferences (1-4 p.m.) Early dismissal 11:30
TBA	Gryphon Gala
April 5 - 10	Easter Holidays
April 16.....	Mid-Quarter #4 (Seniors Only)
April 25.....	Mid-Quarter #4
May 8 & 9	Final Exams for Seniors
May 11.....	Senior Chapel
May 16.....	Baccalaureate Service
May 18.....	Graduation Ceremony
May 23– 25.....	Exams for Underclassmen
	End of Fourth Quarter (46 Days)

COMMITMENT STATEMENT

My signature below indicates that I read, understand, and will support the policies, rules, and regulations of Lutheran High School as stated in the 2011-2012 Parent-Student Handbook.

Signature of Student

Signature of Parent/Guardian

Date

**PLEASE DETACH THIS PAGE AND RETURN IT ON
REGISTRATION DAY – AUGUST 4, 2011**